

Choctawhatchee Style Marcher ~ Early Release Form v4

(Students being picked up by someone other than a parent/legal guardian require a letter signed by a school administrator in the front office.)

This form is for Parents or Legal Guardians who wish to pick-up their student prior to the end of an event (i.e. Early Release).


Step 1 Complete this form (student or parent) and sign (parent).

Step 2 Give this form to a Band Director or Head Chaperone.

Step 3 All forms will be reviewed for approval by a director prior to the early release.

Step 4 Early Release Forms will then remain with the Head Chaperone.

Step 5 Parents are required to meet with the Head Chaperone in person prior to leaving the event with their student.

Completed by the Parent or Student, Signed by the Parent			
Student's Name (please print)			
Event Name			
Event Date			
Requested Release Time			
Reason			
Parent's Name (please print)			
Parent's Signature			
Completed by a Director and the Head Chaperone			
Band Director	Approved	Disapproved	(Band Director's initials)
Head Chaperone	Recorded	Log #	(Head Chaperone's initials)

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